



Center for Undergraduate Research Opportunities

UNIVERSITY OF GEORGIA

CURO Symposium

Guidelines for Poster Presentations

1. Please consult the CURO Symposium website for additional assistance creating and formatting your poster.
 - Each poster should measure **no more than 48 inches wide x 36 inches high**. It can be smaller but must be readable from at least three feet away.
 - ♦ This is in **LANDSCAPE orientation, not PORTRAIT**.
 - The following should be prominently displayed by your poster:
 - ♦ Research/Presentation title,
 - ♦ Student author(s),
 - ♦ Faculty research mentor(s),
 - ♦ Institution (UGA), and
 - ♦ [Center for Undergraduate Research Opportunities \(CURO\) logo](#). See link for logo.
 - Posters **must** meet these requirements in order to be displayed.
2. CURO will **cover the cost of printing your poster if you use Print & Copy Services in the Tate Student Center** and submit online prior to deadline.
 - In order to take advantage of this, you must:
 - ♦ Ensure your dimensions measure **no more than 48 inches wide x 36 inches high**.
 - ♦ **Select matte paper**. If you want your poster printed on a different kind of paper, you will have to pay the difference out of pocket.
 - ♦ **You must submit your poster online**. Do not submit in-person or use the self-serve area in Print & Copy Services.
 - Access the Print & Copy Services website here: <http://dawgprints.uga.edu>.
 - ♦ Select 'Large Posters'
 - ♦ Indicate the request is being submitted on behalf of a university department. Input CURO.
 - Submit your poster as a **PDF** to Tate **no later than 5pm on Tuesday, April 1**.
 - ♦ Print & Copy Services cannot guarantee they will have time to print any poster submitted after the deadline.
 - ♦ **CURO will not pay for reprints**.
 - ♦ Promptly pick up your poster once it has been printed.
3. Posters will be displayed on double-sided boards or the felt-covered walls in the **Classic Center, Grand Hall South**. Velcro with adhesive backing or push pins will be provided to secure your poster.
4. **Posters must be displayed and ready for viewing by 3:00pm on Monday, April 6, 2020**. The Classic Center will be open to allow you to mount your poster as early as 8:00am.
5. **Presenters must be available to discuss their posters for the entire session (4:30-6:30pm)**. If available, faculty mentors should also plan to attend and be prepared to help discuss their student's research. Posters should be removed by 6:45pm. Participants may keep their posters.
6. When you arrive, please pick up your nametag and CURO Symposium Program at the registration table.

7. Proceed to **Grand Hall South** (down the escalator, then on the left) where Symposium staff will direct you.
8. All presenters are expected to attend the **keynote address directly preceding the poster session on Monday, April 6 from 3:30-4:30pm.**

Updated Feb 2020